

LINWOOD COMMON COUNCIL
CAUCUS MINUTES
March 25, 2020

Council President Ralph Paolone called the meeting to order at 6:00 P.M., noting that the meeting had been advertised in compliance with the requirements of the Open Public Meetings Act. And read the following statement: In light of the Governor's issuance of Executive Order 107, tonight's City Council meeting is being live streamed through Zoom. A notice appeared in the Press of Atlantic City on March 23, 2020 advising the public that tonight's meeting would be live streamed and referred the public to the City's web site that includes information on how to attend the meeting on Zoom. Upon entry to the meeting, the public will be muted until it is announced that the meeting is open to the public. Public comment can also be provided through the chat option. The comments will be read into the record.

FLAG SALUTE

Councilwoman Stacy DeDomenicis led the flag salute.

1. Roll Call

Present: Mayor Darren Matik; Councilwoman June Byrnes (via live stream); Councilwoman Stacy DeDomenicis (via live stream); Councilman Eric Ford (via live stream); Councilman Todd Gordon (via live stream); Councilman Brian Heun; Councilman Matt Levinson (via live stream); and Council President Ralph Paolone.

Absent: None.

Also Present: Joseph L. Youngblood, Jr., City Solicitor (via live stream); Vincent Polistina, City Engineer (via live stream); Anthony Strazzeri, CFO (via live stream); Captain John Hamilton, Police Department (via live stream); and Leigh Ann Napoli, Municipal Clerk.

2. Approval of Minutes Without Formal Reading

Councilman Ford motioned, seconded by Councilman Heun, to approve the minutes of the March 11, 2020 Caucus meeting without formal reading. All members of Council were in favor. Motion was approved.

3. Mayor's Report

A. The Mayor announced he will provide his report at the end of the Regular meeting.

4. Councilwoman Byrnes

A. Neighborhood Services

1. Councilwoman Byrnes advised of an Ordinance on the agenda for final reading authorizing a twenty-year Lease Agreement with the Linwood Library.
2. Councilwoman Byrnes discussed a Resolution on the agenda certifying funds and authorizing the submission of a grant agreement to the Library Construction Bond Act.

5. Councilman Ford

A. Planning & Development

1. Councilman Ford advised of a Resolution on the agenda approving Flood Insurance promotion activity with the Atlantic-Cape Multi-Jurisdiction Program for Flood Insurance. Mrs. Napoli provided an update on the program to the Governing Body.

6. Councilman Gordon

A. Engineering

1. Councilman Gordon motioned to add Resolution No. 100, 2020 to the agenda awarding a Contract to Arawak Paving for the Brighton Drive Resurfacing project. Councilman Ford seconded the motion. All members of Council were in favor of adding Resolution No. 100. Motion was approved.

7. Councilman Heun
 - A. Public Safety
 1. Councilman Heun discussed two Resolutions on the agenda. One confirming the Mayor's appointment of John Hamilton to the position of Chief of Police and one confirming the Mayor's appointment of Jason Weber to the position of Captain of the Police Department. As Chair of the Public Safety Committee, Councilman Heun has worked with both of them in the past and looks forward to working with them in their new capacities.
 2. Councilman Heun advised of a Resolution on the agenda honoring Doug Carman upon his retirement and twenty-five years of service to the City. The Resolution will be presented to Chief Carman at a future meeting. Councilman Heun enjoyed working with him.
 3. Councilman Heun advised of a Resolution extending the March 31, 2020 deadline for parking permit fees through May 31, 2020 due to the Corona Virus Pandemic.
8. Councilman Levinson
 - A. Revenue & Finance
 1. Councilman Levinson advised of a Resolution on the agenda authorizing a Temporary Budget for the City of Linwood.
9. Council President Paolone
 - A. Administration
 1. Council President Paolone advised of a Resolution on the agenda authorizing the hiring of Shantal Swaby as a Part Time Administrative Assistant in the Court Office.
 2. Council President Paolone advised of a Resolution on the agenda changing the Council meeting from April 8, 2020 to April 7, 2020 due to the Passover holiday.
10. Mr. Youngblood
 - A. Mr. Youngblood discussed a Resolution on the agenda awarding a Non-Competitive Contract to Triad Associates for Accessory Apartment Implementation Services.

At 6:11 P.M., Council President Paolone adjourned the Caucus meeting and began the Regular meeting.

Respectfully submitted,

Leigh Ann Napoli, RMC
Municipal Clerk